



# CERTIFICATE III IN SCHOOL BASED EDUCATION SUPPORT

Teacher Aide  
Course



## CHC30221: COURSE OUTLINE

## COURSE OVERVIEW

LEARN

Welcome to Adapt Education!

This Nationally Recognised course is suitable if you are currently working as or seeking to work as a teacher aide in a primary, secondary or special needs school.

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### **15 units**

CHCDIV001 Work with diverse people  
CHCEDS033 Meet legal and ethical obligations in an education support environment  
CHCEDS034 Contribute to the planning and implementation of educational programs  
CHCEDS035 Contribute to student education in all developmental domains  
CHCEDS036 Support the development of literacy and oral language skills  
CHCEDS037 Support the development of numeracy skills  
CHCEDS057 Support students with additional needs in the classroom environment  
CHCEDS059 Contribute to the health, safety and wellbeing of students  
CHCEDS060 Work effectively with students and colleagues  
CHCEDS061 Support responsible student behaviour  
CHCEDS048 Work with students in need of additional learning support  
CHCPRT001 Identify and respond to children and young people at risk  
HLTWHS001 Participate in workplace health and safety

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### **Elective Units** (Choose 2 from the following)

CHCEDS049 Supervise students outside the classroom  
CHCEDS056 Provide support to students with autism spectrum disorder  
HLTAID012 Provide first aid in an education and care setting

## ENTRY REQUIREMENTS

It is expected that students have well developed written and verbal communication skills, basic numeracy skills and basic computer operating skills. A working with children check (also known as a blue card in Qld) must be obtained prior to conducting your vocational placement.

## STUDY MODE

Study is **self-paced** meaning that you can study at times and locations that suit you. No assessment due dates and no timetabled lectures. Fast track your study or take your time – the choice is yours.

**Blended, onsite** and **classroom** study modes are available on request. Please discuss with an Adapt Education staff member.

## WEBINARS AND TUTORIALS

**Webinars:** Every module is supported by a webinar. Webinars cover the key concepts of a module and give you a head start on your assessment. Can't make the live webinar? No problems, you can view webinar recordings at a time that suits you.

**Tutorials:** These are optional video conference sessions in a small group environment. Ideal for students who have learning difficulties, study anxiety, "procrastination-itis", or simply those who feel they would benefit from a supportive and structured environment.

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## DURATION

You will have up to 2 years to complete but can progress at any pace.

As a guide someone allocating 2-3 days per week on assessment could expect to complete the course in 20—24 weeks. *Note: This timeframe can vary significantly depending on an individual's life and work experience, current knowledge and study habits.*

Students receiving study benefits from Centrelink (education supplement) will be obligated to complete the course in: 40 weeks (full time) or 69 weeks (part time) .

## PRACTICAL

Students not currently working in the education support industry will be required to complete 100 hours practical placement as part of their study. You may choose to do your placement as a full time block or part time. The placement can be completed at any stage during your course. Adapt Education can arrange your placement for you or you can arrange your own. Additional hours (up to 100hrs) placement may be required for school based students, students on a traineeship, Early School leavers or those that have been assessed as having limited work/life experience. This will enable more time to develop skills in a work setting.

## GOVERNMENT FUNDING

This course is approved for funding through:

- Certificate 3 Guarantee (eligible QLD residents only)
- Centrelink (Education Supplement)

Contact us to confirm your eligibility.

### Certificate 3 Guarantee

To be eligible for this program you must:

- Be aged 15 years or above and no longer be at school
- Permanently reside in Queensland
- Be an Australian citizen or New Zealand citizen or Australian permanent resident (including those with a visa on the pathway to permanent residency).
- Not hold or be currently enrolled in a Certificate III or higher level qualification (Does not include qualifications completed at school or abroad)

Students approved for the Certificate 3 Guarantee will pay a student contribution fee. Concession card holders, Aboriginal or Torres Strait Islander people will receive a concession.

## PAYMENT

**Payment plans** are offered with no additional fees or charges. You can nominate the instalment amount and frequency you are comfortable with.

CHC30221 Certificate III in School Based Education Support	Non Concessional	Concessional
Standard course fee	\$2,280	\$2,180
For students who qualify for the Certificate 3 Guarantee:		
Standard Student contribution fee	\$210 (\$14/unit)	\$105 (\$7/unit)
Student contribution fee - Yr 12 fee free students	\$0	\$0
Corporate group rate	\$40 (\$2.66/unit)	\$25 (\$1.66/unit)

- *Price quoted is for self-paced study. Contact us for a quote on blended, onsite or classroom modes*
- *Enrolments cannot be accepted from international students or those in Australia on a student or education visa.*
- *Additional fees may apply if you select the unit HLTAID012 as an elective unit.*

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## HOW TO ENROL

Read the Student Handbook and this Course Outline before you enrol:

### LEARN

1. Go to [adapteducation.com.au/enrol/](http://adapteducation.com.au/enrol/) to complete your enrolment online; OR
2. Call us on 1300 380 335 to enrol over the phone

Upon receipt of your enrolment form an Adapt Education staff member will contact you to conduct a pre-enrolment interview and to confirm your enrolment.

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## STUDENT SUPPORT

All students receive a course induction and have unlimited access to their trainer through phone, email and instant messaging. We pride ourselves on having quick response times to every query. Delivery and assessment of this course can be customised. Please discuss your options with Adapt to ensure that we have created the course that best suits you.

### SUCCEED

## ONLINE OR CORRESPONDENCE?

**Online:** benefit from an easy to navigate elearning course. The online course is interactive, meaning less readings and more visually engaging resources.

**Correspondence:** receive a hard copy textbook. All other resources are provided on a USB stick meaning assessment can be completed in an offline environment.

## ASSESSMENT

Your assessment consists of two key areas:

- Theory assessment: multi choice, written questions, case studies and projects.
- Practical assessment: includes demonstration of your skills in the workplace. Recorded as observations by your supervisor, practical placement supervisor or trainer.

## FIRST AID

You have the option of selecting *HLTAID012 Provide first aid in an education and care setting* as an elective unit within this course. Contact Adapt Education to see if there is an upcoming class near you available. Cost is \$120 if completing through Adapt.

If completing HLTAID012 through another provider:

- The cost of the first aid unit is not included in Adapt Education's course fee. You will need to pay the listed course fee to your selected first aid provider.
- Check the unit code - Ensure the course you book includes the unit HLTAID012.
- Provide a copy of your Statement of Attainment to Adapt in order to receive a Credit Transfer.

## COURSE COMPLETION

On successful completion of all course requirements you will be issued a Nationally Recognised Certificate III in School Based Education Support (CHC30221). All students completing or discontinuing their studies will be required to complete a Training and Employment student survey.



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