



# CERTIFICATE III IN OUTSIDE SCHOOL HOURS CARE

OSHC Course



## COURSE OUTLINE

[www.adapteducation.com.au](http://www.adapteducation.com.au)

1300 380 335

## COURSE OVERVIEW

Welcome to Adapt Education!

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### 10983NAT Certificate III in Outside School Hours Care

This course is suitable if you are currently working as or seeking to work as an educator in Outside School Hours Care (OSHC) or vacation programs. Enrolments accepted from all States and Territories in Australia. This nationally accredited course consists of 15 units:

CHCSAC006 Support children to participate in school age care  
CHCPRT025 Identify and report children and young people at risk  
HLTWHS001 Participate in workplace health and safety  
HLTFSE001 Follow basic food safety practices  
CHCSAC007 Develop and implement play and leisure experiences in school age care  
CHCEDS049 Supervise students outside the classroom  
CHCCCS009 Facilitate responsible behaviour  
CHCSAC008 Work collaboratively and respectfully with school age children  
CHCSAC009 Support the holistic development of children in school age care  
BSBTWK201 Work effectively with others  
CHCLEG001 Work legally and ethically  
HLTAID012 Provide First Aid in an education and care setting.\*  
CHCDIV001 Work with diverse people  
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety  
CHCPRP003 Reflect on and improve own professional practice

\* Please read the first aid section in this document for further details on conditions associated with completing this unit.

## ENTRY REQUIREMENTS

It is expected that students have well developed written and verbal communication skills, basic numeracy skills and basic computer operating skills. A working with children check (also known as a blue card in Qld) must be obtained prior to conducting your vocational placement. Refer back to our website for links to each State or Territory agency responsible for administering working with children checks.

## STUDY MODE

**Self-paced** study means that you can study at times and locations that suit you. No assessment due dates and no timetabled lectures or webinars. You can study online using an interactive student portal. Fast track your study or take your time – the choice is yours.

Blended, onsite and classroom study modes may be available on request.

## STUDY ONLINE

Benefit from an easy to navigate eLearning course. The online course is interactive, meaning less readings and more visually engaging resources.

## DURATION

You will have up to 2 years to complete but can progress at any pace.

Guide: 2-3 days per week = 20–24 week course. *Note: Timeframe can vary significantly depending on an individual's life and work experience, current knowledge and study habits.*

Students receiving study benefits from Centrelink (education supplement) will be obligated to complete the course in: 40 weeks (full time) or 69 weeks (part time).



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## PRACTICAL

Students not currently working in the Outside School Hours Care industry will be required to complete 320 hours practical placement. You may do this as a full time block or part time. The placement can be completed at any stage during your course. Adapt Education can arrange your placement for you or you can arrange your own.

## GOVERNMENT FUNDING

This course is approved for funding through the following agencies/programs:

- Certificate 3 Guarantee (eligible QLD residents only)
- Traineeship:
  - National — approved for OSHC Educator traineeship
  - QLD — User Choice traineeship (new workers; full time & part-time)
  - QLD — School Based Trainees (SBAT)
- Centrelink Education Supplement (Australia wide)

## EMPLOYER AND TRAINEE INCENTIVES

In addition to reduced/no cost course fees, Employers and trainees may be eligible to receive:

Employer Incentives	Trainee Incentives
Hiring Incentive (\$3,500) Back to Work (up to \$20,000) Disabled Australia Wage Subsidies Payroll tax and Workcover exemptions	Living Away from Home Allowance Travel and Accommodation subsidy

View the Government Funding page on our website for detailed information on eligibility requirements or contact us and we will advise.

[adapteducation.com.au/information/government-funding/](http://adapteducation.com.au/information/government-funding/)

## PAYMENT

**Payment plans** are offered with no additional fees or charges. You can nominate the instalment amount and frequency you are comfortable with.

10983NAT Certificate III in Outside School Hours Care	Non Concessional	Concessional
Standard course fee	\$2,180	\$2,080
Students who qualify for Certificate 3 Guarantee: - Standard Student contribution fee - Corporate group rate	\$100 (\$6.66/unit) \$40 (\$2.66/unit)	\$50 (\$3.33/unit) \$25 (\$1.66/unit)
Traineeships <ul style="list-style-type: none"><li>• Australia Wide</li><li>• User Choice Trainee (QLD)</li><li>• School Based Traineeship (QLD)</li></ul>	\$2,180 \$1147.20 \$0	2,080 \$458.88 \$0

- Price quoted is for self-paced, online study. Please contact us for prices and availability of blended/classroom based options.
- Enrolments cannot be accepted from international students or those in Australia on a student or education visa.
- Additional fees apply for the first aid unit.

[www.adapteducation.com.au](http://www.adapteducation.com.au)

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## HOW TO ENROL

1. Read the Student Handbook and this Course Outline:
2. Submit enrolment application. Go to: [adapteducation.com.au/enrol/](https://adapteducation.com.au/enrol/) OR  
Call us on 1300 380 335 to enrol over the phone

Upon receipt of your enrolment form an Adapt Education staff member will contact you to conduct a pre-enrolment interview and to confirm your enrolment.

## COURSE INDUCTION

All Adapt Education students will receive a course induction. Inductions may be completed face-to-face, over the phone or via video conference. During your induction, your trainer will: take time to explain how to navigate your course resources and assessments; and provide you with some guidance on the depth and content expected in some of the different assessments.

## ASSESSMENT

Your assessment consists of two key areas:

- Theory assessment: text activities, written questions, projects, evidence portfolios.
- Practical assessment: includes demonstration of your skills in the workplace. Recorded as observations by your supervisor, practical placement person or trainer.

## STUDENT SUPPORT

Regardless of the study mode you select, you will have unlimited access to your trainer through phone, email and instant messaging. We pride ourselves on having quick response times to every query. Where specific learning issues, disabilities or other issues are identified Adapt Education can link you with appropriate support such as tutors, Disability Support Services, English programs, mental health programs, etc.

## FIRST AID

One of the core units in this course is *HLTAID012 Provide First Aid in an education and care setting*. Contact Adapt Education to see if there is an upcoming class near you available. Cost is \$100 if completing through Adapt.

If completing HLTAID012 through another provider:

- The cost of the first aid unit is not included in Adapt Education's course fee. You will need to pay the listed course fee to your selected first aid provider.
- Check the unit code - Ensure the course you book includes the unit HLTAID012.
- Provide a copy of your Statement of Attainment to Adapt in order to receive a credit.

## COURSE COMPLETION

On successful completion of all course requirements you will be issued a nationally accredited Certificate III in Outside School Hours Care (10983NAT).



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[www.adapteducation.com.au](https://www.adapteducation.com.au)

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