



RPL: CERTIFICATE III IN SCHOOL BASED EDUCATION SUPPORT

QLD -Teacher
Aide
Course



CHC30221: COURSE OUTLINE—RPL

COURSE OVERVIEW

Welcome to Adapt Education! RTO 32452

This Course Outline has been developed exclusively for Teacher Aides currently employed in QLD seeking to gain Recognition of Prior Learning (RPL) under SOA QED10115.

LEARN

ADAPT

SUCCEED

15 units

CHCDIV001 Work with diverse people
CHCEDS033 Meet legal and ethical obligations in an education support environment
CHCEDS034 Contribute to the planning and implementation of educational programs
CHCEDS035 Contribute to student education in all developmental domains
CHCEDS036 Support the development of literacy and oral language skills
CHCEDS037 Support the development of numeracy skills
CHCEDS057 Support students with additional needs in the classroom environment
CHCEDS059 Contribute to the health, safety and wellbeing of students
CHCEDS060 Work effectively with students and colleagues
CHCEDS061 Support responsible student behaviour
CHCEDS048 Work with students in need of additional learning support
CHCPRT001 Identify and respond to children and young people at risk
HLTWHS001 Participate in workplace health and safety

Elective Units (Choose 2 from the following)

CHCEDS049 Supervise students outside the classroom
CHCEDS056 Provide support to students with autism spectrum disorder
HLTAID012 Provide first aid in an education and care setting

RPL PRICING: CHC30221

	Concessional		Non-Concessional	
	Per Unit	Full Course	Per Unit	Full Course
Participants eligible for Certificate 3 Guarantee funding	\$14	\$210.00	\$7	\$105.00
Full fee paying students	N/A	N/A	\$100	\$1,500

- 10% discount applies to full fee prices where a school enrolls 6 or more students.
- Travel and accommodation fees may apply - please confirm with an Adapt Education staff member whether this will apply to your school. Travel and accommodation costs will not exceed normal Queensland Public Service entitlements as per Directive 9/11.
- Concession rate applies to concession card holders, Aboriginal or Torres Strait Islander people
- Fees shown above are for RPL only. Where a participant is unable to be awarded RPL additional fees may apply for training and assessment. Refer to the table below as a guide:

Additional Fees per unit where training and assessment is required (i.e. RPL is not awarded)		
	Online or Correspondence	Onsite or Blended
Participants eligible for Certificate 3 Guarantee funding	\$0.00	by negotiation
Full fee paying students	\$152	by negotiation

www.adapteducation.com.au

1300 380 335



LEARN

ADAPT

SUCCEED

THE RPL PROCESS

Please keep in mind that performing the job role of a Teacher Aide does not guarantee that you will be able to complete the whole qualification via RPL. But don't stress, we're here to maximise the amount of RPL you receive in a streamlined and friendly experience.

School

1. Submit an Order Confirmation form identifying participants

Participant

1. Apply for the program by completing an [expression of interest](#) application. The Learning and Development team will send an email to eligible applicants with an application form to be completed and returned via email to LearningAndDevelopment@qed.qld.gov.au with the business manager/supervisors included.
2. Once Adapt is notified by the Department of Education, will email you to proceed with your enrolment application through our website.
3. Submit your enrolment application adapteducation.com.au/enrol. Alternatively you can enrol over the phone (1300 380 335). On receipt of your enrolment application, Adapt will contact you to finalise your enrolment over the phone. We then forward an RPL kit with your confirmation of enrolment email and schedule an informal induction chat with our Trainer. You can then commence on your RPL Kit a sample of which is available to give you an indication of the evidence required.
4. Submit your completed RPL kit. This will include:
 - evidence such as your resume, previous qualifications/certificates, PD courses, work samples, and a third party report.
 - Question Bank—completed responses to questions that highlight your experiences as a Teacher Aide.
3. RPL assessment - your trainer will review your completed RPL kit and may request further evidence, a phone interview to further discuss your knowledge and experience, a face-to-face meeting to observe you in the workplace, etc. You will have numerous opportunities to provide all required evidence.
3. RPL Decision - your trainer will either award RPL or for any units where gaps exist recommend that you enroll into the unit for training and assessment. Where gap training is required Adapt Education may be able to offer online, correspondence or onsite training.

STUDY MODE

Self-Paced: Complete the entire program at times that suit you. Gather your RPL evidence quickly or take up to 12 months, the choice is yours.

On-Site: For groups of 4 or more book a trainer for an onsite RPL session. In most cases 1-2 days will be sufficient to complete the entire program. Great for those who want to fast track! All students will have unlimited access to a trainer through phone, email and Zoom video conferencing. We pride ourselves on having quick response times to every query.

www.adapteducation.com.au

1300 380 335



LEARN

ADAPT

SUCCEED

GOVERNMENT FUNDING

This course is approved for funding through:

- Certificate 3 Guarantee (eligible QLD residents only)
- Centrelink (Education Supplement)

Contact us to confirm your eligibility.

Certificate 3 Guarantee

To be eligible for this program you must:

- Be aged 15 years or above and no longer be at school
- Permanently reside in Queensland
- Be an Australian citizen or New Zealand citizen or Australian permanent resident (including those with a visa on the pathway to permanent residency).
- Not hold or be currently enrolled in a Certificate III or higher level qualification (Does not include qualifications completed at school or abroad)

Students approved for the Certificate 3 Guarantee will pay a student contribution fee. Concession card holders, Aboriginal or Torres Strait Islander people will receive a concession.

FIRST AID

You have the option of selecting *HLTAID012 Provide first aid in an education and care setting* as an elective unit within this course. Contact Adapt Education to see if there is an upcoming class near you available. Cost is \$100 if completing through Adapt.

If completing HLTAID012 through another provider:

- The cost of the first aid unit is not included in Adapt Education's course fee. You will need to pay the listed course fee to your selected first aid provider.
- Check the unit code - Ensure the course you book includes the unit HLTAID012.
- Provide a copy of your Statement of Attainment to Adapt in order to receive a Credit Transfer.

COURSE COMPLETION

On successful completion of all course requirements you will be issued a Nationally Recognised Certificate III in School Based Education Support (CHC30221). All students completing or discontinuing their studies will be required to complete a Training and Employment student survey.

HOW TO ENROL

Read the Student Handbook and this Course Outline before you enrol:

1. Go to adapteducation.com.au/enrol/ to complete your enrolment online; OR
2. Call us on 1300 380 335 to enrol over the phone

Upon receipt of your enrolment form an Adapt Education staff member will contact you to conduct a pre-enrolment interview and to confirm your enrolment.



ADAPT EDUCATION RTO # 32452 | PO Box 5830 Manly QLD 4179 | info@adapteducation.com.au

www.adapteducation.com.au

1300 380 335